



TRUSTEE INFORMATION PACK

Dear Applicant

Thank you for considering your application as a Trustee for SeaChange Arts. I hope you find the following informative and helpful.

We are seeking to recruit new Trustees to help us achieve our ambitious strategic priorities. We are looking to make 2-4 new appointments that will strengthen and complement the skills and experience that we currently have on our Trustee Board and help us to progress our work to make a lasting impact on people's lives in and around Great Yarmouth.

Thank you for your interest.

Malcolm Colin-Stokes, Chair

About Us

SeaChange is an independent arts development charity, dedicated to delivering outstanding opportunities for artists and communities through supporting, hosting and delivering circus and street arts projects and events in Great Yarmouth, the UK and beyond.

SeaChange's Mission is "to provide transformational opportunities for artists and communities by supporting, hosting and delivering world class international circus and street art projects and events".

SeaChange's Vision "is to aspire to create in Great Yarmouth an International Centre of Excellence for circus and street arts creation, training and delivery, to be a UK and European leader in development of the sector and the UK's main gateway to Europe".

We are seeking exceptional individuals with strategic vision and an interest in the arts.

We consider the arts as a positive tool for change – helping people to:

- Build confidence and attain new skills
- Get back into work or education
- Source work in the creative arts

- Enjoy better health or simply improve quality of life
- Feel part of a vibrant community that attracts residents, business and visitors

What We Do

Great Yarmouth based but collaborating internationally, SeaChange are an independent arts development charity. We are a small team of 8 individuals, dedicated to delivering outstanding opportunities for artists and communities through supporting, hosting and delivering circus and street arts projects and events.

We run the Drill House on York Road, Great Yarmouth, as an international creation centre, offering residencies to creative companies and artists of all sorts, a base for various community activities and flexible function and event space for hire. Throughout the year, we work on a number of projects, sometimes intimate, sometimes immense – but always inspirational!

Much of this work is showcased each year at the Out There Festival. Produced by SeaChange, Out There is now the region's largest free festival of street arts and circus and regularly attracts audiences in excess of 60,000 people.

SeaChange is active locally, regionally, nationally and internationally working with a range of partners including other arts and heritage organisations, community groups, artists and companies small and large to bring circus and street art to a growing, diverse audience.

Our Impact

What we've helped people achieve in 2017/18:

- We worked with over 400 children in the area of arts and creativity
- Out There festival 2017 was attended by an audience of around 40,000 people
- We've engaged with over 200 artists – including 22 residencies – helping them to produce and perform new work or with new audiences
- We have over 40 national and international partnerships
- Our activities have boosted the local economy by £1.4m
- We have grown a flagship national arts network of coastal towns

Person Specification

Our Trustees will uphold and represent our purpose, vision, values and mission in a personal and professional capacity and will come from a range of backgrounds and relevant experience.

The maximum number of Trustees is 11 and Trustees are able to serve for a maximum of 6 years. We are looking to recruit 2-4 Trustees with established and active professional and influential networks to further enhance the current Trustee Board. We are particularly interested in applications from the following areas:

- Energy and renewables
- Law
- Finance and accountancy
- PR, marketing and audience development
- Education and training
- Leisure and tourism
- Business and commercial development
- International community
- Arts at a national/international level

All Trustees should have, or be prepared to gain, an understanding of the legal duties, responsibilities and liabilities inherent in the role and be eligible to act as a Company Director and Charity Trustee.

In terms of time commitment, on average, a board member would be expected to undertake the following:

- 4 x Trustee Board meetings held per annum (generally held at our home, The Drill House in Great Yarmouth, commencing 5.30pm for approximately 2 hours)
- 1 x Trustee Board full day strategy session
- 1 x Annual General Meeting
- 1 x annual meeting with Chair
- There is an expectation that Trustees will take Board ownership of one strategic theme, acting as an advocate for the Board, staff and audience
- Engagement with our events which run throughout the year

Whilst the role is unpaid, reasonable expenses are payable in line with our standard expenses policy.

How to Apply

We hope that you have found the Trustee Pack informative and useful. To apply, please complete your application (CV and one page supporting letter) and send it to malcolm@knights-court.co.uk

Data Protection Act 1998

Trustees should be aware that we are required to share your personal information (if appointed to the Board) in the following ways:

- As a Company Limited by Guarantee, we must register Trustees as directors with Companies House

- As required information to support grant and tender submissions
- With banking institutions and insurance companies (specifically in relation to the professional indemnity insurance cover)

Recruitment Timetable

We have provided below a note of all the critical dates within this recruitment campaign which we hope will help you plan your diary:

Closing date for applications	31 April 2018
Candidates will be advised of their application outcome	May 2018
Interviews with our Chair and CEO	May 2018
Recommendation to Appoint to the Board	June 2018
Candidates will be advised on appointment process	June 2018
Board Induction	July 2018, with view to joining Board in Sept 2018